



## Contract: Premium membership of moveonnet

Institution	<b>Institution name</b>	_____
	<b>Department</b>	_____
	<b>Postal address</b>	_____
	<b>European VAT no.</b>	_____
Represented by	<b>Contact name</b>	_____
	<b>E-mail address</b>	_____
	<b>Telephone no.</b>	_____

### Activation for premium membership of moveonnet

To avail of premium membership of moveonnet with full access to the e-procedures and unlimited use with all your partners, please tick the box corresponding to the size of your institution, on which the prices depend. Please note that all prices are shown excluding VAT.

	Size of institution*	Premium membership fee	Premium membership
<input type="checkbox"/>	< 2.500	235.00 € p.a.	Unlimited use of e-nomination for incoming and outgoing students with all partners 
<input type="checkbox"/>	2.500 – 7.500	300.00 € p.a.	
<input type="checkbox"/>	7.500 – 12.500	360.00 € p.a.	Unlimited use of e-agreements with all partners 
<input type="checkbox"/>	12.500 – 17.500	425.00 € p.a.	
<input type="checkbox"/>	17.500 – 22.500	490.00 € p.a.	
<input type="checkbox"/>	22.500 – 27.500	550.00 € p.a.	
<input type="checkbox"/>	27.500 – 32.500	615.00 € p.a.	
<input type="checkbox"/>	> 32.500	675.00 € p.a.	

\* Total number of students

### Terms and conditions

- When signing up for the premium account on moveonnet the first 3 months are free of charge as a test period. After the 3 month test period, an invoice will be issued for the premium membership with unrestricted use of the e-procedures for the next 12 months. If the activation is cancelled in writing, at least 2 weeks prior to the end of this test period, no costs will be charged.  
(Example: If you sign up on 24<sup>th</sup> April 2012, the period until 24<sup>th</sup> of July 2012 is a test period free of charge. The first invoice will be for the period from 25<sup>th</sup> July 2012 until 24<sup>th</sup> July 2013.)
- The premium membership contract will be renewed automatically for a further 12 months if it is not cancelled in writing by one of the parties to the contract at least 1 month before expiration.
- All prices shown are excluding the valid German VAT at the time of the service provision. According to the VAT regulations for intracommunity delivery, all European Higher Education Institutions outside of Germany presenting a valid European VAT identification number will not be invoiced for VAT by QS unisolution.
- This contract represents prices and conditions as standing on 15<sup>th</sup> April 2012. Prices and conditions are subject to alteration.
- The modalities for the use of the e-procedures can be found in the annex of this contract and are part of the terms of use of moveonnet. The complete terms of use can be found under <http://www.moveonnet.eu/terms>. With your signature you recognise all the terms and conditions contained in the agreement in its valid version at the time of signing.

Please return this order form by fax to +49 711 25359189 or by post to the address shown above.

**For the customer,**

**For QS unisolution,**

\_\_\_\_\_  
Date, signature, stamp

\_\_\_\_\_  
Date, signature, stamp

## Annex

### Modalities for the use of the e-procedures

1. The e-procedures are available to everyone who has registered his/her institution in moveonnet and has accepted the terms and conditions. The e-procedures include
  - e-nomination – the standard electronic procedure for the nomination of exchange students
  - e-agreements – the standard electronic procedure for the edition of exchange agreements
2. The e-procedures can be used in two different ways:
  - Basic use: the institution uses e-procedures only in response to partners who are premium members and implement the e-procedures with all their partners (e.g. acknowledgement of e-nominations received from a partner, completion of a proposition for an e-agreement received from a partner).
  - The basic use of e-procedures is free of charge and can be used immediately.
  - Premium use: the institution can use e-procedures with any partner.
  - The premium use of e-procedures must be applied for by the institution. As premium member, the use of the e-procedures is no longer free of charge and is then based on an annual fee.
3. To become a premium member, the institution only needs to sign the “premium membership agreement” available on the moveonnet website ([www.moveonnet.eu](http://www.moveonnet.eu)) and send it back to unisolution as specified in the agreement. Upon receipt of the correctly filled in agreement by QS unisolution GmbH, your institution immediately becomes premium member with unrestricted use of the e-procedures.
4. The activation of the premium membership can be cancelled by an institution at least 1 month before expiration. After cancellation, the institution can use the e-procedures as a basic user.